



MGN PUBLIC SCHOOLS JALANDHAR & KAPURTHALA

NOTICE INVITING TENDER - FOR THE PERIOD FROM 01/04/25 to 31/03/26

SEALED TENDER/ QUOTATION are invited for the following work/ items.

Last date & time for submission of Tender Documents is 27.02.2025 by 02:30 pm

1.Outsource Services – Housekeeping (Full time – Part-time), Pvt. Security Services, School Bus Transport, Drivers, Lady Conductors, Labour, Painter, Carpenter, Mason, Helper. 2.Canteen Services (Dry/wet). 3.Photocopier (Canon - Imagerunner C3020, Kyocera MJ3200, Sharp BP 30M31, Ricoh M 2702, Konica Minolta 205i). 4.Printing of Prospectus, School Almanac, Newsletters, Teacher Diary, Class Log Book, Class Attendance Register, Letter Head, Leave Form (As per sample available from School). 5.Group Photographs and ID cards of students of all students (Clicking & printing as per sample available from School). 6.Various Sports items for Basket Ball, Volleyball, Badminton Games & Ground Marking Machine etc. 7.Computer Networking as Service. 8. Hot Case (Jumbo Size, 3 shelves for 25-30 tiffins) 9. AC (1.5 Ton) Inverter / Non Invertor. 10. Paint work on Outer part and boundary wall of the School Building.

Tender documents i.e. Tender form and other terms and conditions/details can be downloaded from website of respective school.

For queries, if any, email: <https://www.mgnadarshnagar.org>, mgnps@yahoo.in, info@mgnadarshnagar.org, Contact info.: Ph. 0181-2254463,64

*www.mgnurbanestate.org, mgnue2@gmail.com, Ph. - 0181 2441666/777
mgnkpt1@hotmail.com, contact@mgnkapurthala.org, M. 95019 84408.*

MGN PUBLIC SCHOOL, URBAN ESTATE, JALANDHAR

NOTICE INVITING TENDER FOR THE PERIOD 01/04/2025 TO 31/03/26.

SEALED TENDER/QUOTATIONS are invited for the following work/items.

Last date and Time for submission of Tender documents is 27/02/2025 by 2:30 PM.

DETAILS OF REQUIREMENTS OF OUTSOURCING STAFF FOR THE SESSION 2025-2026

S.No.	Service Details	Male/Female	Qty Required
1.	Outsourcing Services – Housekeeping	Female	02
2.	Outsourcing Services – Helper (As Gardener)	Male	01

DETAILS OF REQUIREMENTS OF PRINTING & STATIONERY

S.No.	Item Details	Qty Required	Remarks
1.	Printing of Prospectus	Nil	-
2.	School Almanac	2300	Sample Available in School
3.	Letter Head	1000	Sample Available in School
4.	Group Photographs	1900	Sample Available in School
5.	ID Cards of Students	2200	Sample Available in School
6.	Konica Minolta 205i + ADF + Wifi + Additional A3 Cassette	01	-
7.	Diakin 1.5 Ton Inverter Type AC	76	-

OTHER REQUIREMENTS

1. Canteen Services (Dry).
2. Paint Work on Outer Part of School Building and Boundary Wall of School (Visit school for estimation of Paint Work).

For Queries, if any, email at mgnue2@gmail.com or Contact Us at 0181-2441666/2441777.

Website: <http://www.mgnurbanestate.org>